



# Welcome to Mula

**Guide for expatriates**

Ayutamiento de Mula ( Mula Townhall )

**English**



**Author and edition:**

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Ayuntamiento de Mula





# First steps

Becoming resident and/or buy in Spain may appear difficult; struggling with administrative tasks, communication with the Spanish government etc.. The following information might help you.

The first thing to do is to obtain an **NIE** (Número de Identificación de Extranjero), which is essential for all legal procedures. You should go to the Murcia Foreigners Office or you can obtain it from an assessor (**Asesor**). If you are buying a property, the lawyer handling the sale will obtain the NIE for you.

<b>Oficina de Extranjería de Murcia</b>	C/ Francisco Alonso Martinez.Km.388,N-301 Cabezo Cortado-Espinardo, nº38 30100 Murcia	968 989 600	Monday to Thursday 09:00 - 15:00 Friday 09:00 - 14:00
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# Empadronamiento

It is then essential to register with Mula Townhall in order to obtain the padrón or empadronamiento. This document will register you in Mula and is the only proof of address. It is valid for three months and can be renewed if necessary. It will also be required when you apply for residency and for many other procedures:

- Register with your new embassy or consulate once you are a resident
- Register your vehicle in Spain
- Subscribe to a water, gas and electricity supply
- Obtain an Internet line
- If you don't have a post box, obtain a post office box (apartado de correos) for a fee, in Mula.
- Obtain a health insurance (private or not)
- Open a Spanish bank account and much more...



# Ayto. Mula

Located Plaza del Ayutamiento, 8, 30170, Mula.

Opening hours from Monday to Friday from 9:00 to 13:30 Tel: 968 637 510

<https://mula.es/web>

<https://turismodemula.es>





# Contacts

<b>Agencia Tributaria ATRM (Tax office)</b>		Mon to Fri	By appointment	900 878 830	Murcia - Mula see pp. 8, 9	09:00-14:00
<b>Consortium Social Services Rio Mula</b>		Mon to Fri	By appointment	968 661 478	Av. Juan Antonio Perea, 43	09:00-14:00
<b>Technical architect Housing renovation permits</b>		Mon to Fri	By appointment	968 637 511	Oficina Tecnica Ctra.Caravaca, 4 - 3a Planta	09:00-14:00
<b>Alcalde (Mayor)</b>	Tel./ presential		By appointment	968 637 510	Plaza del Ayuntamiento, 8	09:00-14:00
<b>SEF Mula</b>		Mon to Fri	By appointment	968 660 519	Ctra. Caravaca, esq. Prosperidad	09:00-14:00
<b>Court of First Instance</b>		Mon to Fri	By appointment	968 660 824	Avenida de la Paz, s/n	09:00-14:00
<b>Civil registration</b>		Mon to Fri	By appointment	968 660 144	Avenida de la Paz	09:00-14:00
<b>Ecoparque</b>	Juan Antonio	Mon to Fri		637 515 239	Ctra. De Pliego frente Tanatorio	09:00-13:30 16:00- 18:00
		Saturday				09:00-13:30
<b>Youth center</b>	Paco	Mon to Fri	By appointment	968 637 517	Ctra. Caravaca, 16	09:00-14:00



# Public Health Insurance

**Centro de Atención e  
Información de la  
Seguridad Social (INSS)**

968 660 074  
901 166 565

C. Cdad de Cartagena, 1  
30170 Mula

Monday to Friday  
09:00 - 14:00

If you are applying for Spanish residency and are not yet working or retired, you will be required to take out private health insurance.

If you are applying for Spanish residency as a European and British pensioner, although it is advisable to have private health insurance, you will be entitled to public health insurance.

You will then need to request :

- the S1 document from the country that pays your pension
- the empadronamiento (showing your registration history at the townhall) and present these documents when making an appointment at the social security office to register for your health card.





# Immigration Law

**Important:** As of November 12, 2024, the Spanish government has reduced the time and formalities required to obtain residence permits.

NIE, empadronamiento, Spanish bank account and private or public health insurance are the first documents required for residency. It is possible to use a translator to help you with these formalities, but it is advisable to call on the services of a lawyer who is familiar with the law.

**Eva María Gabarrón Gutiérrez**  
**Social services Immigration**

Av.Juan Antonio Perea, 43 (+34) 968 661 478  
30170 Mula Monday to Friday  
09:00 - 14:00

**Inma Ferrando García**  
**Lawyer**

Carril Condomina, 3 (+34) 678 671 716  
30006 Murcia iferrando@icamur.org

**Alexandra Titz**  
**MMB Abogados**

C/ La Merced, 2 - 30 (+34) 968 22 56 09  
Plaza de Sto. Domingo  
30008 Murcia murcia@mmb.es  
<https://www.mmb.es>





# Local Taxes

- Tasa Vado (or entry fee) for the private use of a public road area. To be paid annually between October and December.
- Construction permit for home renovation.



## ATRM (Agencia Tributaria Región de Murcia)

- Property tax (Impuesto sobre Bienes Inmuebles **IBI**) depending on the type of dwelling: urban property or rustic property. To be paid each last quarter (1 December at the latest)
- Road tax (Impuesto de circulación **ITM**). To be paid every year in March - April.

The first time, it is better to make an appointment and give your bank details for the following years.

**Monday to Friday by appointment from 09:00 to 14:00 (ATRM - C/Murillo, 1- 30170 Mula)**



# AEAT (Agencia Estatal de Administración tributaria)

## TAX ON INCOME AND ASSETS ABROAD

You may consult an assessor for your first declaration.

- **Renta - Modelo 100.** Income tax to be declared from April to the end of June if you have been resident in Spain for more than 183 days in the year preceding the declaration.
- **Modelo 720.** Formular to declare any foreign assets (bank accounts, property...) No tax will be required but it needs to be declared as an information.

**The non Residents (with a property in Spain)** will also be subject to:

- Property tax on your property (**IBI**)
- Renta imputada or **IRNR** (Modelo 210) whether or not you rent out your property

The calculation and the payment of this tax varies from case to case.

To obtain a residence tax certificate or more information:



**Agencia Tributaria  
de Mula**

968 661 162

C/ Murillo, 1  
30170 Mula

Monday to Friday  
09:00 - 14:00



# Register your vehicle in Spain

If you import your own vehicle, in order to avoid tax or levy on its value, it is better to register the vehicle within one month of its entry into Spanish territory. Purchase invoice, certificate of conformity of the vehicle, and original driving license will be requested for the technical inspection (**ITV**). It is strongly recommended to call on a “gestator” for the next steps. Some sites can also take the steps for you.



**ITV Mula .  
El Arreaque**

868 975 491  
con cita previa

Polygono industrial El Arreaque  
C/3, parcela 12-6 30176 Mula

Monday to  
Saturday

08: 00 - 21: 00

## Permis de conduire

After 2 years on Spanish territory, it is necessary to change your driving license to obtain a Spanish one.

British citizens will need to apply for a code in their country before doing s

<https://www.viewdrivingrecord.service.gov.uk/driving-record/licence-number>



**DGT Murcia  
Jefatura  
Provincial de  
Tráfico**

968 256 211

Ricardo Zamora, 3  
C.P. 30003 Murcia

Mon-Tues-Wed-Fri  
Thursday

08: 30-14: 30  
08: 30-17: 30



# Some usefull numbers

**CENTRO DE SALUD  
DE MULA** Emergencies    968 637 217    968 660 744    C/ Senda de la Morera, Monday to Thursday 08:00 - 20:00  
8. 30170 Mula    Friday - Saturday 08:00 - 15:00

**Gas and electricity  
Iberdrola Mula**    968 066 190    968 664 018    Av. Juan Viñegla, 26  
30170 Mula    Monday to Friday 09:00 - 14:00  
17:00 - 20:00

**Curenergia**    800 760 710

**Endesa**    800 760 266

**House water  
Aqualia**    900 810 971    C/ Pedro Llamas  
Ruiz,4 -30170 Mula    Monday to Friday  
10:00 - 14:00    <https://www.aqualia.com/area-de-cliente/>

**Outdoor water  
Comunidad de  
Regantes Pantano  
de Cierva - Mula**    968 662 444    Carretera de Murcia, 60  
30170 Mula

## EMERGENCY TELEPHONE NUMBERS

Emergency Services :	<b>112</b>
National Police:	091
Local Police:	092
Guardia Civil :	062
Ambulance	061
Firefighters (Bomberos) :	080